

Department of State Growth – AIS Compliance Online inspection forms Small and large passenger vehicles

Registration and Licensing Services have been trialing an inspection portal for vehicle inspection reports currently limited to small and large passenger vehicles and a proprietor portal which can be used to assist Proprietors with the administration of the electronic reports. Following a successful trial the time has now come to invite all type two and three Approved Inspection Stations (AIS) to express an interest in using these online services.

An AIS electronic vehicle inspection report is an inspection report which is completed and submitted via the internet using a secure, online portal. This portal has limited connectivity with the Motor Registry System (MRS). This means some information is taken from the MRS and loaded into an inspection report. When the vehicle passes inspection and the inspection report is submitted, some of the form's information (eg. vehicle examiner number, date of inspection, etc.) is automatically uploaded onto the MRS and a copy of the inspection report is saved into the Departmental Records Manager (CM) database.

Once an electronic report has been completed, a PDF copy can be downloaded and either emailed, posted, or printed and given to the customer.

Completing inspection reports electronically removes the requirement for AISs to post completed small and large passenger vehicle inspection reports to Registration and Licensing Services as these reports are automatically uploaded to the Department's records management system.

The proprietor portal is a secure, online portal which is connected to the MRS and allows proprietors to;

- Purchase inspection report numbers,
- View stock availability,
- Download and print inspection reports that have been completed by any Vehicle Examiner (VE) associated with their station.

In addition to the many benefits that come with using these online services, Registration and Licensing Services will be offering a one-off free block of 20 electronic inspection report numbers (either LPV or SPV) to stations who take up this offer on or before 30 June 2023.

How to express an interest?

Send the following information to ais@stategrowth.tas.gov.au

- An indication that you would like to use these online services
- Name of AIS
- Number of AIS
- Full name of the AIS Proprietor
- Full name and number of each type two and three VE who will be using the online inspection form

Following the submission of the expression of interest each individual will be enrolled into an online course which provides information on how the online portals work. Users will also be sent a username and password for logging into the online inspections portal and/or the Proprietor portal. The free block of 20 reports numbers will be allocated prior to login details being sent.

TACC congratulates the entire team at the Department of State Growth on reaching this achievement. Please support this time-saving and important AIS system industry development by registering your interest.

Bruce McIntosh
TACC Manager